

## Traffic Control Attendant

Thank you for taking on the role as the Traffic Control Attendant. You have a very important role to play in helping us keep our COVID protocols in place.

The first time you volunteer this season, you must complete the **Skate Ontario Acknowledgement, Release, Indemnity and Assumption of Risk waiver**, which can be found in a labeled folder in the booth. Please leave the completed form in the folder labeled "Completed Skate Ontario Waivers". The folders and attendance binders will be kept in the booth and left in a locked box after the last session of the day.

You are responsible for the following:

1. Please ensure you are monitoring the entry and exit flow of skaters/spectators as they enter and exit the arena. Skaters/spectators are not permitted to stand, linger, 'wait' in the main lobby or the dressing room hallway. It is your responsibility to ensure we keep the flow of people moving.
2. **Keep an eye on skaters/guardians as they wait to enter the arena.** If you notice that skaters are bunching up as they wait in line, please encourage them to keep a distance of 2m between each skater.
3. As skaters arrive, and after they have checked in with the Entry Booth Attendant, they must go directly to their designated dressing room(s). For Canskate sessions, direct skaters with caregivers to a change room, the stands, or the benches along the change room hallway.
4. As spectators arrive, they must go directly to the stands inside of the arena. They are not permitted to wait in the lobby or dressing room hallway. As a reminder, each skater is only permitted to arrive with one spectator (parent/caregiver).
5. Once each session has begun, we would also ask that you take disinfectant wipes or cleaning solution & paper towels (as provided) and wipe down 'high touch' areas. While the arena staff is also responsible to do this, we are asking individuals in this position to also help us keep our facility disinfected for our skaters.
6. Finally, should the Entry Booth Attendant not show up or be unable to fulfill their responsibilities that day, you are the designated 'back up' Entry Booth Attendant. You will need to follow all of the steps in the Entry Booth Attendant description.

Thank you for volunteering!